



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, November 21, 2023 Finance Committee meeting to order at 5 p.m.

**Roll Call**

**Members present:** Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, and Ashlee Young.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the October meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from October 17, 2023.</p>	<p><b>Motion:</b> Herzig  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH Approval: Dec. 5, 2023</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Ohio Association of Community Health Centers (OACHC) – 45x10603</b>            Mr. Mark Menkhaus Jr. explained this contract is for a grant that Cincinnati Health Department (CHD) is receiving for \$50,000. The term is through June 30, 2025. OACHC would be providing funds to CHD to support clinical education and training for students in a variety of health provider positions.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>OACHC Subcontractor Agreement (Hepatitis C) – 35x10535 – 1st Amendment</b>            Dr. Geneva Goode provided the background for this contract in its second year. The award amount is \$75,000. These funds allow CHD to increase screening, diagnosis, and treatment of Hepatitis C. This includes the salary of an individual providing education, training, education materials and hygiene products to individuals diagnosed with Hepatitis C.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Cincinnati Children’s Health Vine, LLC – 35x10542 – 1st Amendment</b>            Dr. Grant Mussman explained that last year CHD signed a contract with Health Vine that allowed them to pass performance dollars to CHD for meeting performance measures. There is no cost or obligation for CHD to participate. This is an amendment to the contract to increase the amount of payment for performance that Health Vine can provide to CHD.</p> <p>Dr. Edward Herzig asked what performance measures Health Vine will be measuring. Dr. Mussman reviewed the contract and responded later in the meeting that the measures are:</p> <ul style="list-style-type: none"> <li>• \$10 for each Well Child visit for children younger than 15 months,</li> <li>• \$10 for each Well Child visit for children ages 15-30 months,</li> <li>• \$15 for each Well Child visit for children ages 3-21 years,</li> </ul>	<p><b>Motion:</b> Herzig  <b>Second:</b> Mussman  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>

	<ul style="list-style-type: none"> <li>• \$5 for each Lead Screening, and</li> <li>• \$5 for each 7-day follow-up after Emergency Department visit for mental illness.</li> </ul> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Delta Dental Foundation – 45x10605</b> Mr. Menkhaus explained that Delta Dental Foundation is providing a grant of \$324,584 to support the dental equipment for the new Roberts School Based Dental Center. The dental center will serve 1,800 patients and 2,000 visits each year. This covers all of CHD’s equipment startup costs.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>NACCHO (HAI/AR Project) – 45x10580</b> Dr. Maryse Amin shared context for this grant supporting Healthcare-Associated Infections and Antimicrobial Resistance (HAI/AR) work. CHD will build capacity in this area through training for Communicable Disease staff and providing toolkits for working with hospitals.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Hamilton County Public Health (HCPH) Harm Reduction Agreement – 45x10572</b> Dr. Amin explained that this contract provides funding to HCPH who provides harm reduction services to the community. It also allows funding for supplies.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Ohio Department of Health (ODH) Public Health Emergency Preparedness (PHEP) Cities Readiness Initiative – N/A – 1st Amendment</b> Mr. John Dunham shared context for this amendment to the Cities Readiness Initiative grant; ODH added a deliverable to the grant and provided extra funding in the amount of \$4,805 to carry out that work. The new deliverable is to improve CHD’s capability for equitable distribution of medical countermeasures in a public health emergency.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>ODH Enhanced Operations 2023 (EO23) Reallocation, Cincinnati Children’s Hospital Medical Center (CCHMC) – N/A</b> Mr. Dunham explained that ODH has reallocated money into the EO23 grant for the purpose of CHD contracting with the three local Highly Transmissible Infectious Disease Assessment Hospitals. As part of this grant, CHD will contract with CCHMC so they can do work assignments that ODH has set forth. ODH will review and approve and provide funds to CCHMC. There is a potential for \$50,000 for this work with a \$15,000 administrative holdback for CHD. CHD is still waiting to hear back from CCHMC about if they want to move ahead. CHD is seeking approval from the Board while awaiting confirmation from CCHMC. The term began in August, but CHD has been prevented from moving forward due to a lack of information sharing to-date.</p>	<p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Herzig <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Collier <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Collier <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p>
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	<p>Dr. Herzig asked if the Board should conditionally approve the contract while pending review by Law. Mr. Dunham replied that the process with Law could take a long time, so CHD wants to move forward with the Board first.</p> <p>Mr. Menkhaus added that the Board approves contracts without reading the entirety of the documents; the process of Board approval operates under the default assumption that Law will review and approve the contract. Board approval is necessary for the contract to move forward, and CHD will continue to work with Law on the terms of the agreement.</p> <p>Dr. Amin commented that the term of the contract ends July 31, 2024, providing a small window of time in which the agreement can be drawn up and the hospitals can provide their deliverables. Asking for Board approval now will allow CHD to speed the process up as much as possible.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>ODH EO23 Reallocation, Good Samaritan Hospital – N/A</b> Mr. Dunham explained that ODH has reallocated money into the EO23 grant for the purpose of CHD contracting with the three local Highly Transmissible Infectious Disease Assessment Hospitals. As part of this grant, CHD will contract with Good Samaritan Hospital so they can do work assignments that ODH has set forth. ODH will review and approve and provide funds to Good Samaritan Hospital. There is a potential for \$50,000 for this work with a \$15,000 administrative holdback for CHD. Good Samaritan Hospital is the only one of the three hospitals that has confirmed they want to move ahead.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>ODH EO23 Reallocation, University of Cincinnati Medical Center (UCMC) – N/A</b> Mr. Dunham explained that ODH has reallocated money into the EO23 grant for the purpose of CHD contracting with the three local Highly Transmissible Infectious Disease Assessment Hospitals. As part of this grant, CHD will contract with UCMC so they can do work assignments that ODH has set forth. ODH will review and approve and provide funds to UCMC. There is a potential for \$50,000 for this work with a \$15,000 administrative holdback for CHD. CHD is still waiting to hear back from UCMC about if they want to move ahead. CHD is seeking approval from the Board while awaiting confirmation from UCMC.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH Information: Dec. 5, 2023</b></p>	<p>The Chair began reviewing contracts going to BOH for information.</p> <p><b>Cardinal Pharmaceutical Supply – 15x10418 – 4th Amendment</b> Mr. David Miller explained that during quarterly audits of the Well Partner Portal, CHD identified a pharmacy within CVS with potential revenue generation for the 340b program. CHD would like to add this additional pharmacy through CVS to the current contract.</p>	

	<p><b>Findlay Market – 45x10606</b></p> <p>Dr. Mussman provided background for this agreement. Findlay Market approached CHD about using the parking lot at Bobbie Sterne Health Center during hours in which the health center is not operating. Findlay Market recently lost about 50 parking spots due to housing projects in the city. Mr. Menkhaus and Dr. Mussman met with representatives from Findlay Market and agreed to allow them to use 30 spots, with a sign that will indicate the hours during which the parking lot is available for them. Findlay Market will designate 30 individuals who are allowed to use the parking spots. CHD does not anticipate problems with patients or operations since the agreement includes a limited number of spots with specific individuals assigned to them.</p> <p>Mr. Brown inquired who would be monitoring the lot. Dr. Mussman responded that CHD is not issuing passes that would need monitoring, CHD will just be putting up signs indicating that during designated hours this lot will be used for Findlay Market staff. This initiative may help curb the unauthorized parking that occurs in the lot.</p>	
<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the revenue and expenses through October 2023, comparing them to last year’s numbers through October 2022.</p> <p><b>Total Revenue:</b> \$20 million compared to \$24.5 million in the year prior. Revenue is tracking very close to last year if you take out the prior year reimbursement received in FY ’23 from FEMA for COVID activities. Last year, CHD had also already received the first of two Medicaid maximization payments. The report shows \$7.2 million for 8736-Medicaid in FY ’23 compared to \$3.3 million for FY ’24 since CHD has not received a Medicaid maximization payment yet this year.</p> <ul style="list-style-type: none"> <li>• 8733-Self-Pay Patient: Decrease of 9.12%.</li> <li>• 8734-Medicare: Decrease of 4%.</li> <li>• 8736-Medicaid shows a decrease of 53.74%, but by taking out the Medicaid maximization differential referenced above, the report would more realistically show a small increase in Medicaid revenue so far.</li> <li>• 8737-Private Pay Insurance: Increase of 11.03%.</li> <li>• 8738-Medicaid Managed Care: Decrease of 16.65%.</li> </ul> <p><b>Total Expenses:</b> \$19.3 million in FY ’24 compared to \$17 million in FY ’23.</p> <ul style="list-style-type: none"> <li>• 71-Personnel: Increase of 4.58% due to cost-of-living and merit increases.</li> <li>• 75-Fringes: Increase of 6.43%. This amount tends to increase with 71-Personnel but there were also some specific increases in fringes due to an increased retirement rate as well as dental, medical and vision insurances.</li> <li>• 72-Contractual: Increase of 1.56%.</li> <li>• 73-Material: Increase of 133.78% due to timing of invoices. Beginning to level out and will continue to see this leveling.</li> <li>• 74-Fixed Cost: Increase of 107.86% due to a single contract with Talbert House. CHD is providing funds to them for COVID prevention measures in congregate living facilities.</li> <li>• 76-Property: Increase of 126.59% due to new dental operatories at Bobbie Sterne Health Center.</li> </ul> <p>8936-Transfer: Capital money. In FY ’23 CHD had received \$6.6 million; CHD has not received any yet this year. The City is still working on the process of the Bond sale that will support the capital, so CHD will likely see the allocation in January.</p>	

	<b>Total Available:</b> \$619,192.52 in the positive in FY '24 compared to \$14 million in FY '23. Mr. Menkhaus cautioned the Board not to be too concerned with this difference as there were a lot of factors in FY '23 that contributed to the Total Available being so high, including the early capital and Medicaid maximization discussed earlier.	
<b>Review Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:26 p.m.

Next Meeting: **Tuesday, January 16, 2024, 5 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: [https://fb.watch/oEu\\_tmfaAT/](https://fb.watch/oEu_tmfaAT/)

Board of Health Finance Committee Roll Calls for November 21, 2023:

	Roll Call	Minutes	Ohio Association of Community Health Centers – 45x10603	OACHC Subcontractor Agreement (Hepatitis C) – 35x10535 – 1st Amendment	Cincinnati Children’s Health Vine, LLC – 35x10542 – 1st Amendment	Delta Dental Foundation – 45x10605	NACCHO (HA/AR Project) – 45x10580
Dr. Amar Bhati	-	-	-	-	-	-	-
Robert Brown	P	Y	Y	Y	2Y	Y	Y
Tim Collier	P	2Y	Y	Y	Y	Y	2Y
Dr. Edward Herzig	P	MY	Y	2Y	Y	2Y	Y
Mark Menkhaus Jr.	P	Y	Y	Y	Y	Y	Y
Dr. Grant Mussman	P	Y	2Y	Y	Y	Y	Y
Joyce Tate	-	-	-	-	-	-	-
Ashlee Young	P	Y	MY	MY	MY	MY	MY

	Hamilton County Public Health Harm Reduction Agreement – 45x10572	Ohio Department of Health (ODH) Public Health Emergency Preparedness (PHEP) Cities Readiness Initiative – N/A – 1st Amendment	ODH Enhanced Operations 2023 (EO23) Reallocation, Cincinnati Children’s Hospital Medical Center – N/A	ODH EO23 Reallocation, Good Samaritan Hospital – N/A	ODH EO23 Reallocation, University of Cincinnati Medical Center – N/A
Dr. Amar Bhati	-	-	-	-	-
Robert Brown	Y	2Y	2Y	2Y	2Y
Tim Collier	2Y	Y	Y	Y	A
Dr. Edward Herzig	Y	Y	Y	Y	Y
Mark Menkhaus Jr.	Y	Y	Y	Y	Y
Dr. Grant Mussman	Y	Y	Y	Y	Y
Joyce Tate	-	-	-	-	-
Ashlee Young	MY	MY	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back (Clerk), John Dunham, Dr. Geneva Goode, and David Miller.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, October 17, 2023 Finance Committee meeting to order at 5 p.m.

**Roll Call**

**Members present:** Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhous Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

Topic	Discussion	Action/Motion
<p><b>Approval of Minutes</b></p>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the September meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from September 19, 2023.</p>	<p><b>Motion:</b> Brown <b>Second:</b> Herzig <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH approval: <u>Oct. 24, 2023</u></b></p>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>The Children’s Home of Cincinnati – 45x10600</b> Ms. Joyce Tate explained that the Cincinnati Health Department (CHD) has had a relationship with The Children’s Home of Cincinnati for many years. Part of this relationship has involved contracting Licensed Independent Social Workers (LISWs). This is a continuation of that relationship, renewing the contract through the end of June 2026.</p> <p>Ms. Ashlee Young asked where the LISWs are practicing within the City of Cincinnati Primary Care (CCPC) health centers. Ms. Tate answered that right now there is a major shortage of behavioral health professionals like LISWs. CHD also contracts Licensed Professional Clinical Counselors (LPCCs) through The Children’s Home of Cincinnati. This contract leaves room for CHD to request additional resources if the need arises. Ms. Tate believes the only two sites currently using these resources are the Price Hill and Northside health centers.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Susan Tilgner – 45x10604</b> Dr. Maryse Amin provided the background for this contract, which is an extension to the work that CHD has already been doing with Ms. Susan Tilgner. Ms. Tilgner has been providing guidance to CHD’s Accreditation Coordinator regarding the Public Health Accreditation Board (PHAB) and will also assist with developing a strategic plan and the Community Health Improvement Plan (CHIP).</p> <p>Mr. Robert Brown commented that he was under the impression CHD had brought the management of Accreditation in-house. Dr. Amin confirmed that CHD has a designated Accreditation Coordinator, but Ms. Tilgner is providing continued support as the coordinator continues to learn about the process. CHD’s Accreditation Coordinator has not gone through the CHIP or strategic planning process before, so Ms. Tilgner can provide additional support. Dr. Amin</p>	<p><b>Motion:</b> Young <b>Second:</b> Herzig <b>Action:</b> Pass</p>

	<p>elaborated that Ms. Tilgner is a former health commissioner, and has been working with PHAB, so she is knowledgeable about updates to requirements.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Ohio Department of Health – Public Health Lead Investigations – 45x10598</b> Dr. Amin explained the purpose of this contract is to provide funding from the Ohio Department of Health (ODH) for Medicaid eligible patients. These funds will help provide case management and risk assessments for children that have been exposed to lead.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Ohio Department of Health – Cribs for Kids and Safe Sleep – Contract # N/A</b> Dr. Amin provided background for this grant funding the Cribs for Kids Program. The funding provides Pack and Plays to families who are eligible. CHD will receive over 1,000 Pack and Plays through this program.</p> <p>Ms. Young asked if it was appropriate that this agreement did not have a contract number. Mr. Mark Menkhaus Jr. explained that the Board needs to approve all grants. CHD is unsure if a contract is required between the two entities but is seeking approval of the grant in the absence of a contract.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Hamilton County Solid Waste Management District – 45x10602</b> Mr. Antonio Young explained that this is an annual service agreement between the Hamilton County Board of Commissioners and the Board of Health. This is an agreement that CHD enters every year which allows for solid waste enforcement in the City of Cincinnati jurisdiction. The agreement is for \$72,000 and is executed from January 1 to December 31 of each year.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Young <b>Second:</b> Collier <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Collier <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH information: Oct. 24, 2023</b></p>	<p>The Chair began reviewing contracts going to BOH for information.</p> <p><b>OCHIN Inc. – 45x10599</b> Ms. Tate provided the background for this contract which is a participation agreement between Oregon Community Health Information Network (OCHIN) and CCPC for the Million Hearts project. This project uses a multipronged approach to preventing heart attack/stroke in primary care. The term will end in July 2024. The compensation for this relationship is \$10,000.</p> <p>Mr. Tim Collier asked if the contract could be shown to the CCPC Board. Ms. Tate agreed that the contract could be provided to the CCPC Board during the next meeting.</p> <p>Ms. Young asked if we had participated in this agreement before. Ms. Tate replied in the affirmative.</p>	



	<p><b>Ohio Department of Health – HEAL – Contract # N/A</b> Dr. Maryse Amin explained that this contract is for \$10,000 from ODH. The Healthy Eating and Active Living (HEAL) grant will allow CHD to focus on increasing capacity in Carthage related to healthy eating.</p> <p><b>Hamilton County Public Health – 45x10601</b> Mr. John Dunham provided background for this receivable from Hamilton County Public Health (HCPH) for their share of what CHD pays for the CCHMC Drug and Poison Information Center (DPIC) afterhours answering services in the region. Since HCPH is paying for this through grant funds, they needed to outline the agreement in the form of a contract.</p>	
<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the financials through September 2023, comparing them to last year’s numbers through September 2022.</p> <p><b>Total Revenue:</b> \$13.6 million in FY ’24 compared to \$13.2 million in FY ’23 – increase of 3%.</p> <ul style="list-style-type: none"> <li>• 8556-Grants\Federal: Increase of 55.13%; this should level out.</li> <li>• 8563-Bd of Ed Svc (School Nurses Sal.): Decrease of 38.93% has to do with timing of invoices; this should level out.</li> <li>• 8733-Self-Pay Patient: Increase of 2.12%. <ul style="list-style-type: none"> <li>○ This is the first time CCPC has seen this revenue increase in quite some time as it has been trending downwards.</li> <li>○ Extended eligibility for Medicaid ended recently, so CHD is assuming there will be some patients moving away from Medicaid into self-pay status.</li> <li>○ CHD will keep an eye out to see how the payor mix and revenues might be affected between the 8736-Medicaid lines and 8733-Self-Pay Patient lines.</li> </ul> </li> <li>• 8734-Medicare: Increase of 15.86%.</li> <li>• 8736-Medicaid: Increase of 14.62%.</li> <li>• 8737-Private Pay Insurance: Decrease of 6.23%.</li> <li>• 8738-Medicaid Managed Care: Decrease of 8.36%.</li> <li>• 8932-Prior Year Reimbursement: Decrease of 99.71%. CHD anticipated this difference due to the \$1 million from FEMA received in FY ’23 for services provided in the year prior.</li> </ul> <p><b>Total Expenses:</b> \$13.9 million in FY ’24 compared to \$12.3 million in FY ’23; increase of 13.22% is largely due to the timing of invoices and increase in personnel expenses.</p> <ul style="list-style-type: none"> <li>• 71-Personnel: Increase of 4.1% due to merit and cost-of-living adjustments.</li> <li>• 75-Fringes: Increase of 6.67%.</li> <li>• 72-Contractual: Increase of 16.81% due to services. CHD expects this to level out since CHD is ahead of paying invoices compared to last year.</li> <li>• 73-Material: Increase of 160.80% due to timing of invoices.</li> </ul> <p><b>Total Available:</b> -\$331,601.89 in FY ’24 compared to \$4 million in FY ’23. Last year, CHD was carrying capital money of \$3.1 million. This should level out.</p> <p>Commissioner Dr. Grant Mussman asked if the Total Available was equivalent to a bank account balance. Mr. Menkhaus replied in the affirmative but cautioned the Committee to remember that the Total Available for this time last year</p>	

	<p>included capital funds. Total Available is calculated by subtracting expenses from revenues, but one should not look at it as one lump sum of operating money.</p> <p>Dr. Mussman further questioned if it would be considered bad for CHD to have a negative number in their bank account. Mr. Menkhaus explained that right now, CHD's expenses are outpacing their revenues, but the Total Available has a lot to do with definable instances. For example, in the accounts receivable, CHD is beginning to see Medicaid speed back in up their payments. They had slowed down in paying out claims, so that revenue line was falling behind. CHD is also receiving backlogged invoices from Cardinal that they had been expecting for a long time. So while expenses are currently outpacing revenue, this is not necessarily a trend yet since it is related to definable instances.</p> <p>Dr. Mussman asked for further clarification, making sure one should not look at this report and think that in FY '23 CHD had \$4 million, then spent it all to only be left with -\$331,000 in FY '24. Mr. Menkhaus again confirmed that this is not the way to read this report. Looking at the \$3.1 million in capital money (8936-Transfer) received in FY '23, capital money carries over from year to year. While this report shows \$0 for 8936-Transfer in FY '24 because CHD has not received any additional funds, they still have access to capital money they received last year. This report really looks at when CHD receives revenue and when CHD pays expenses.</p> <p>Dr. Mussman asked Mr. Menkhaus to confirm that this report does not show if CHD is on target for budget. Mr. Menkhaus confirmed that this report does not look at the budget, only the revenue and expenses year-over-year.</p> <p>Mr. Brown asked if CHD could tell from the payor mix whether CCPC lost Medicaid patients. Mr. Menkhaus replied that the last reports of payor mix showed Medicaid patients were down 2% across categories and self-pay patients were up, but they cannot tell if this is a trend yet.</p>	
<b>Review Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:26 p.m.

Next Meeting: **Tuesday, November 21, 2023, 5 p.m.**

Minutes prepared by Hannah Back.

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Board of Health Finance Committee Roll Calls for October 17, 2023:

	Roll Call	Minutes	The Children’s Home of Cincinnati – 45x10600	Susan Tilgner – 45x10604	Ohio Department of Health – Public Health Lead Investigations – 45x10598	Ohio Department of Health – Cribs for Kids and Safe Sleep – Contract # N/A	Hamilton County Solid Waste Management District – 45x10602
<b>Dr. Amar Bhati</b>	-	-	-	-	-	-	-
<b>Robert Brown</b>	P	MY	Y	Y	2Y	Y	2Y
<b>Tim Collier</b>	P	Y	Y	2Y	Y	2Y	Y
<b>Dr. Edward Herzig</b>	P	2Y	2Y	Y	Y	Y	Y
<b>Mark Menkhaus Jr.</b>	P	Y	Y	Y	Y	Y	Y
<b>Dr. Grant Mussman</b>	P	Y	Y	Y	Y	Y	Y
<b>Joyce Tate</b>	P	Y	Y	Y	Y	Y	Y
<b>Ashlee Young</b>	P	Y	MY	MY	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back (Clerk), John Dunham, Dr. Camille Jones, Ashanti Salter, and Antonio Young.



**City of Cincinnati Board of Health Finance Committee**

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**Roll Call**

**Members present:** Robert Brown, Tim Collier, Mark Menkhous, Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the August meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from August 15, 2023.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH approval: <u>Sep. 26, 2023</u></b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Ohio Department of Health (ODH) – 45x10596</b>            Dr. Maryse Amin provided context for this grant, for which the City of Cincinnati Health Department (CHD) will receive \$450,000 from the Ohio Department of Health (ODH). The funds will be used to promote lead safe housing, including remediation efforts. Commissioner Dr. Grant Mussman highlighted this grant as being more prospective and less reactive than other lead grants CHD has received in the past.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Health Management Associates, Inc. (HMA) - 45x10589</b>            Ms. Joyce Tate explained that this grant was approved by the Board in July 2023, but CHD noticed the date on the contract was presented for 2023, when it should have been 2024. CHD is requesting Board approval for the same grant with the corrected date.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Hamilton County Public Health (Dentures for Dollars Program) – 35x10544 – 1<sup>st</sup> Amendment</b>            Ms. Lauren Thamann-Raines presented this contract amendment. The current contract with Hamilton County Public Health (HCPH) awarded CHD \$25,000 to offset the cost of uninsured patients needing dentures. Over 6 months, the program has covered the cost of dentures for 81 patients. HCPH is giving CHD an additional \$25,000 to continue the work.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Mussman  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p>

<p><b>Review of Contracts for BOH information: Sep. 26, 2023</b></p>	<p>The Chair began reviewing contracts going to BOH for information.</p> <p><b>Public Consulting Group – 35x10523 – 1st Amendment</b>  Ms. Kimberly Wright explained that this amendment will allow contractual staff who support COVID-19 efforts to work at alternate work sites, like CHD-sponsored events. Previously, the contract allowed them to work at vaccine Point of Dispensing (POD) sites, which are no longer active. This amendment will allow contractual staff to continue to support CHD.</p> <p><b>American Financial Group, Inc. – 45x10597</b>  Mr. John Dunham presented this contract, which establishes American Financial Group as a closed POD site in partnership with CHD. In case of a bioterrorism event, instead of having American Financial Group employees visit open POD sites, this contract will allow CHD to provide medication from state/federal partners so they can handle the distribution among their staff.</p> <p><b>Hamilton County General Health District (PHEP BP#5) – 45x10548 – 1st Amendment</b>  Mr. Dunham explained the context for this amendment. HCPH decided they could no longer use regional public health emergency preparedness funds to support regional after-hours reporting through the Drug and Poison Information Center (DPIC) answering service. The region includes 13 local health departments in Southwest Ohio.</p> <p>Dr. Mussman described CHD’s plan to replace the funding. CHD will invoice each of the region’s local health departments for a population-based share of the service charges. All Southwest Ohio local health district representatives agreed that the service was valuable, and since the amounts for each health department are relatively small (e.g., \$36), this process makes more sense than a collection of individual contracts.</p>	
<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the financials through August 2023, comparing them to last year’s numbers through August 2022. CHD accrued \$30,000 in overtime expenses compared to \$65,000 in FY ’23. No overtime was related to Federal Emergency Management Agency (FEMA) disaster codes.</p> <p><b>Total Revenue:</b> \$9.1 million compared to \$9.5 million in FY ’23. Down 4.64%, mostly due to 8932-Prior year reimbursement of \$1 million in FY ’23 from FEMA for work done in 2021. CHD will not receive another FEMA reimbursement in FY ’24, so this will remain offset.</p> <ul style="list-style-type: none"> <li>• 8734-Medicare up 7.9%, 8736-Medicaid up 56%, 8737-Private Pay Insurance up 3.8%, 8738-Medicaid Managed Care down 13%, and 8733-Self-Pay Patient down 16%.</li> <li>• Seeing some variation in terms of where revenue sources are. Throughout most of FY ’23, 8733-Self-Pay Patient did not keep up with where it was the year prior. This is a pattern that is continuing into FY ’24, where CHD has less revenue coming in through that channel. Could be indicative of more people having insurance coverage.</li> <li>• Too early in the fiscal year to comment on other variations.</li> </ul> <p><b>Expenses:</b> \$8.6 million compared to \$7.4 million in 2022. 16% increase. Most of the difference has to do with the timing of invoices.</p>	

	<ul style="list-style-type: none"> <li>• 71-Personnel up 1.87% due to merit and cost-of-living increases. 75-Fringes up 6.8%, which was expected. 72-Contractual up 17%, 73-Material up 740%, and 74-Fixed Cost up 49.36%.</li> <li>• These variations are caused by faster payment of invoices due to the increased staffing in Finance compared to FY '23.</li> </ul> <p><b>Net Gain</b> \$456,000 compared to \$2 million in FY '23. 8936-Transfer has to do with capital money. Have not received any for FY '24.</p>	
<b>Review Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 05:18 p.m.

Next Meeting: **Tuesday, October 17, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/naLWuluSly/>

Board of Health Finance Committee Roll Calls for September 19, 2023:

	Roll Call	Minutes	Ohio Department of Health (ODH) – 45x10596	Health Management Associates, Inc. (HMA) - 45x10589	Hamilton County Public Health (Dentures for Dollars Program) – 35x10544 – 1st Amendment
<b>Dr. Amar Bhati</b>	-	-	-	-	-
<b>Robert Brown</b>	P	Y	Y	2Y	2Y
<b>Tim Collier</b>	P	2Y	Y	Y	Y
<b>Dr. Edward Herzig</b>	-	-	-	-	-
<b>Mark Menkhaus, Jr.</b>	P	Y	Y	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	P	Y	2Y	Y	Y
<b>Joyce Tate</b>	P	Y	Y	Y	Y
<b>Ashlee Young</b>	P	MY	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back, John Dunham, Dr. Denise Saker, Lauren Thamann-Raines, and Kimberly Wright.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, August 15, 2023 Finance Committee meeting to order at 5:01 p.m.

**Roll Call**

**Members present:** Robert Brown, Tim Collier, Mark Menkhous, Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the July meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from July 18, 2023.</p>	<p><b>Motion:</b> Brown  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH approval: Aug. 22, 2023</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>University of Cincinnati Physicians Company, LLC - 35x10594</b>            Dr. Geneva Goode shared the context for this contract supporting reproductive health and wellness services provided by the City of Cincinnati Health Department (CHD). This contract pays for a project director and the nurse practitioners providing the services. Most of this money is allocated to providers at the Ambrose H. Clement Health Center because CHD has a separate contract that covers the rest of the providers at other health centers. This contract also covers some of the medical supplies used for the program.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Ohio Department of Job and Family Services - Refugee Program - 45x10593</b>            Ms. Alvenia Ross explained that CHD works with the Ohio Department of Job and Family Services (ODJFS) and Catholic charities to support incoming refugees. CHD conducts the initial health screening and bills Medicaid for the cost. ODJFS pays \$500 upon completion of the service. Last year, CHD made about \$75,000 after completing about 150 screenings. The current contract estimates 288 screenings for an amount not exceeding \$149,000.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>CVS Pharmacy, Inc. - 25x10512 - 2nd Amendment</b>            Mr. David Miller explained that this amendment is a simple update to the current contract. A CVS location is closing, and the Health Resources &amp; Services Administration (HRSA) requires that CHD update the contract with the list of stores when there are changes.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Ohio Department of Health Wastewater Monitoring Network - 45x10590</b></p>	<p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Mussman  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Tate  <b>Action:</b> Pass</p>



	<p>Dr. Maryse Amin provided context for this contract, which is an extension of an agreement that CHD has with the Ohio Department of Health (ODH). ODH funds CHD’s wastewater surveillance efforts. CHD started the project back in March 2023, and this is a continuation with additional funding for surveillance in the City of Cincinnati jurisdiction.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p>	<p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p>
<b>Financial Update</b>	<p>Mr. Menkhaus began reviewing the financials through July 2023, comparing them to last year’s numbers through July 2022. As of July 2023, \$9,900 of overtime compared to \$33,000 July 2022, due to a significant decrease in the amount of overtime related to COVID-19 and Mpox. No overtime was related to Federal Emergency Management Agency (FEMA) disaster codes.</p> <p><b>Total Available</b> is \$3,699, which covered expenses but barely. Major factors:</p> <ul style="list-style-type: none"> <li>• 8556-Grants/Federal, \$500,000 of revenue has been drawn down.</li> <li>• 8563-Bd of Ed Svc (School Nurses Sal.), not yet paid.</li> <li>• 8734-Medicare down 19%, 8736-Medicaid down 23%. Finance will watch numbers closely to see how they rebound. Money from Medicaid and CareSource has been slow; seeing an increase in the number of days to pay a claim following changes at the state level. Similar situations at other health centers across the state. Finance expects this to catch up.</li> </ul> <p><b>Total Revenue</b> is \$2.6 million compared to \$4.5 million last year.</p> <p><b>Expenses:</b></p> <ul style="list-style-type: none"> <li>• 71-Personnel down significantly. The first paycheck was incurred in FY ’23, and the second paycheck was 50% in FY ’23. Favorable timing has CHD paying less in payroll so far. The cost of payroll has increased about 4% due to cost-of-living increases.</li> <li>• 75-Fringes, 6% increase seems normal.</li> <li>• Higher 72-Contractual and 73-Material costs because CHD started the year strong paying back invoices. This will level out.</li> <li>• 8936-Transfer, \$3 million last year in capital money. CHD has not received capital funds yet this year; it will not be the same extent as last year.</li> </ul> <p>Master Plan Facilities assessment is ongoing. The team will present assessment to the Boards at a later date.</p> <p>Mr. Brown asked if receivables have recovered from the upgrade in Epic yet. Mr. Menkhaus replied that they have not yet recovered, though the speed of payment is picking up.</p>	
<b>Review Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:16 p.m.

Next Meeting: **Tuesday, September 19, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/msVNqgbIRH/>

Board of Health Finance Committee Roll Calls for August 15, 2023:

	Roll Call	Minutes	University of Cincinnati Physicians Company, LLC - 35x10594	Ohio Department of Job and Family Services - Refugee Program - 45x10593	CVS Pharmacy, Inc. - 25x10512 - 2nd Amendment	Ohio Department of Health Wastewater Monitoring Network - 45x10590
<b>Dr. Amar Bhati</b>	-	-	-	-	-	-
<b>Robert Brown</b>	P	MY	2Y	Y	Y	2Y
<b>Tim Collier</b>	P	2Y	Y	Y	Y	Y
<b>Dr. Joe Hackworth</b>	-	-	-	-	-	-
<b>Dr. Edward Herzig</b>	-	-	-	-	-	-
<b>Mark Menkhaus, Jr.</b>	P	Y	Y	Y	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	P	A	Y	2Y	Y	Y
<b>Joyce Tate</b>	P	Y	Y	Y	2Y	Y
<b>Ashlee Young</b>	P	Y	MY	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back, Dr. Geneva Goode, Dr. Camille Jones, David Miller, Alvenia Ross, and Ashanti Salter.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, July 18, 2023 Finance Committee meeting to order at 5:01 p.m.

**Roll Call**

**Members present:** Dr. Maryse Amin (for Commissioner Dr. Grant Mussman), Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus, Jr., Joyce Tate, and Ashlee Young.

Topic	Discussion	Action/Motion
<p><b>Approval of Minutes</b></p>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the June meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from June 20, 2023.</p>	<p><b>Motion:</b> Collier  <b>Second:</b> Brown  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH approval: <u>Jul. 25, 2023</u></b></p>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Health Management Associates, Inc. (HMA) - 45x10589</b>  Ms. Joyce Tate explained that City of Cincinnati Primary Care (CCPC) has worked with Health Management Associates, Inc. (HMA) for at least eight or nine years to assist in developing the Health Resources and Services Administration (HRSA) Service Area Competition (SAC) grant application. The last time CCPC worked with HMA was in 2019. This contract is a request to use their services again for the 2024 HRSA SAC grant application.</p> <p>Dr. Herzig commented that he worked with HMA in the past and they are excellent. Mr. Brown asked how often CCPC must recertify the Patient-Centered Medical Home (PCMH) designation. Ms. Tate replied that the application is biennial, and the Committee will have the opportunity to discuss the PCMH contract under the Review of Contracts for Board Information.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Get Vaccinated Ohio Grant -Public Health Initiative 2022-2023 - 45x10583</b>  Dr. Maryse Amin shared that this grant is provided by the Ohio Department of Health (ODH) every year for education and training to providers for vaccinations through Hamilton County. The purpose of this contract is to request a renewal of that grant agreement.</p> <p>Mr. Brown inquired if this grant is for pediatric vaccinations, and Dr. Amin responded that yes, pediatric vaccinations are included. Mr. Brown also asked if this work was affected by fears around COVID-19 vaccination. Dr. Amin replied that the providers are still on board and asking for education. Mr. Brown followed up by asking if demand for vaccinations decreased during COVID-19. Dr. Amin replied that there was some decline in the demand for vaccinations in general during the COVID-19 pandemic, but she did not have the exact numbers.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>

	<p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Ohio Department of Health (ODH) - 45x10592</b>  Dr. Amin explained that we already have a contract in place with the Ohio Department of Health (ODH) for lead poisoning prevention, the focus of which is on Medicaid reimbursement for work with Elevated Blood Level (EBL) children, or children with blood lead levels of 5 µg/dL and above. The state now has a reduced reference level of 3.5 µg/dL. CHD will receive an additional \$125,000 to provide case management and education to families with children with blood lead levels of 3.5 – 4.9 µg/dL. This is not an additional contract, but CHD wanted approval from the Board to receive these funds.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH information: Jul. 25, 2023</b></p>	<p><b>Ohio Association of Community Health Centers - 45x10586</b>  Ms. Tate provided information about this agreement with the Ohio Association of Community Health Centers (OACHC). OACHC has been working with local managed care companies to provide value-based programs for Federally Qualified Health Centers (FQHCs). City of Cincinnati Primary Care (CCPC) expects to bring more of these contracts with different managed care companies to the Board in the coming months. This is a messenger model contracting process, whereby Buckeye is the conduit for the payments. CCPC wants to be a participant in this agreement because they are already documenting these clinical measures. There is no downside risk to this agreement as it is paying CCPC for the work they are already doing.</p> <p><b>CliniSync - 45x10588</b>  Ms. Tate explained the Health Collaborative has held the contract for the state’s Health Information Technology (HIT) system, HealthBridge, for at least eight years. HealthBridge will no longer provide these services as of August 1, 2023. The state has reached out to CliniSync to run the new HIT system. City of Cincinnati Primary Care (CCPC) must enact this service contract to receive any electronic health information regarding a patient (i.e., ED admissions, discharge instructions, specialty referrals, imaging data and any information that can be used to coordinate the clinical care of patients across the system).</p> <p>Dr. Herzig asked if CliniSync will overlay the current Electronic Medical Record (EMR) system, or if it will require manual data entry from staff. Ms. Tate replied that CliniSync will establish an interface with the EMR, so no additional data entry will be required.</p> <p><b>DAH Solutions - 45x10590</b>  Ms. Tate provided background for this contract. City of Cincinnati Primary Care (CCPC) has worked with the consultant, Donna Hedrick, over the past two years to assist their health centers in applying for Patient-Centered Medical Home (PCMH) certification. CCPC has elected to work with DAH Solutions again for the process of recertifying their Level III PCMH status.</p>	

<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the financials through June 2023, comparing them to last year’s numbers through June 2022. He noted that these comparisons are for this entire fiscal year and the previous entire fiscal year.</p> <p>The Cincinnati Health Department (CHD) incurred \$289,000 in overtime expenses through June 2023, compared to \$886,000 last year.</p> <p><b>Total Available</b> is \$18.54 million compared to \$1.97 million in 2022. Mr. Menkhaus discussed the major factors contributing to the difference:</p> <ul style="list-style-type: none"> <li>• 8936-Transfer (allocation of capital funds).</li> <li>• 8932-Prior Year Reimbursement.</li> <li>• 8736-Medicaid.</li> </ul> <p>Moving figures around to compensate for these factors, a more realistic comparison would be \$8 million for FY '22 compared to \$6.5 million for FY '23.</p> <p>Mr. Menkhaus then called attention to the following year-over-year figures:</p> <ul style="list-style-type: none"> <li>• 8736-Medicaid and 8734-Medicare are up, even when accounting for Medicaid Maximization.</li> <li>• 8733-Self-Pay Patient revenue and revenue from 8737-Private Pay Insurance are both down.</li> <li>• Total Expenses are only up about 3%, despite cost-of-living increases in 71-Personnel and 75-Fringes. This is due to reduced overtime.</li> <li>• 74-Fixed Cost is up 29% due to a contract with Talbert House. Without that, the figure would be flat.</li> </ul> <p>Dr. Herzig asked if CHD had been able to determine if patients were dropping out of primary care because of the loss of Medicaid, or if it was too soon to tell. Mr. Menkhaus explained that Ms. Tate may have additional information, but it was too soon to tell that information based on revenues.</p>	
<p><b>Review Action Items</b></p>	<p>No action items.</p>	
<p><b>Public Comment</b></p>	<p>Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.</p>	

Meeting Adjourned: 05:19 p.m.

Next Meeting: **Tuesday, August 15, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: [https://fb.watch/IT\\_8RPwDRb/](https://fb.watch/IT_8RPwDRb/)

Board of Health Finance Committee Roll Calls for July 18, 2023:

	Roll Call	Minutes	Health Management Associates, Inc. (HMA) - 45x10589	Get Vaccinated Ohio Grant -Public Health Initiative 2022-2023 - 45x10583	Ohio Department of Health (ODH) - 45x10592
<b>Dr. Maryse Amin</b> for Commissioner Dr. Grant Mussman	P	Y	Y	Y	Y
<b>Dr. Amar Bhati</b>	-	-	-	-	-
<b>Robert Brown</b>	P	2Y	Y	2Y	Y
<b>Tim Collier</b>	P	MY	Y	Y	2Y
<b>Dr. Joe Hackworth</b>	-	-	-	-	-
<b>Dr. Edward Herzig</b>	P	Y	2Y	Y	Y
<b>Mark Menkhaus, Jr.</b>	P	Y	Y	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	-	-	-	-	-
<b>Joyce Tate</b>	P	Y	Y	Y	Y
<b>Ashlee Young</b>	P	Y	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Hannah Back and Ashanti Salter.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, June 20, 2023 Finance Committee meeting to order at 5:00 p.m.

**Roll Call**

**Members present:** Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus, Jr., Commissioner Dr. Grant Mussman and Ashlee Young.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the May meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from May 16, 2023.</p>	<p><b>Motion:</b> Brown  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH approval: Jun. 27, 2023</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Jensen Partners – 35x10573</b>            Mr. Mark Menkhaus, Jr. presented the contract for the Master Plan for Cincinnati Health Department (CHD) facilities. The Master Plan will help CHD prioritize projects for the allocation of capital funds. \$242,000 is the correct amount, not the \$230,000 listed on the information sheet. The original amount did not include \$12,000 in travel funds for the consultants. The contract is for 1 year, but the actual timeframe is 4-5 months.</p> <p>Mr. Robert Brown asked if the Master Plan was for a specific site. Mr. Menkhaus replied that the plan is for all CHD health centers and administrative offices. Mr. Brown asked if the Crest Smile Shop relocation would be covered by capital funds. Mr. Menkhaus answered no because that location is leased.</p> <p>Dr. Camille Jones asked if the contract included projections for climate change, like flooding events. Mr. Menkhaus replied that one location has had flooding in the past, and the Master Plan will consider such site-specific concerns, but is not taking climate change specifically into account.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>EyeMed Vision Care – 45x10580</b>            Ms. Lauren Thamann-Raines shared information about the contract. EyeMed is an insurance carrier for vision center patients. The carrier is new with Anthem and Humana Medicaid, their subcontracted vision provider. It is also a common commercial insurance. This contract will allow CHD’s vision centers to serve EyeMed members and be reimbursed for services provided.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p>	<p><b>Motion:</b> Herzig  <b>Second:</b> Collier  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>

	<p><b>Ohio Department of Commerce – 45x10575</b> Mr. Antonio Young explained this routine contract allows CHD to conduct inspections at the one manufactured home park within the jurisdiction. CHD is paid \$175 per inspection, with a \$20,000 cap.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Ohio Department of Health – 45x10582</b> Mr. Young provided context for this routine contract which allows the Ohio Department of Health (ODH) to reimburse CHD for conducting Tobacco enforcement and smoke free investigations at public locations in the Cincinnati jurisdiction. CHD will receive \$175 per investigation. The term will begin on July 1, 2023, and end on June 30, 2025.</p> <p>Commissioner Dr. Grant Mussman inquired if this program was different from CHD’s tobacco retail inspection program. Mr. Young explained that the retail program, Tobacco 21, takes a more proactive approach to compliance investigations regarding tobacco sales. The ODH Tobacco Free program requires CHD to investigate citizen complaints about smoking activities.</p> <p>Mr. Brown asked Mr. Young to elaborate on the investigation and enforcement process. Mr. Young replied that investigators will look for evidence of smoking activities in prohibited areas and will hold the owner responsible. CHD can issue fines. After so many charges, more severe penalties through ODH can occur. But CHD investigators have reported cooperative business owners, so CHD has never had to escalate a complaint to the state.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Hamilton County General Health District – Cities Readiness Initiative – 35x10511</b> Mr. John Dunham shared information about this contract which supports the position of Regional Public Health Coordinator. That position covers the Cincinnati Metropolitan Statistical Area (MSA) and is a requirement of the City Readiness Initiative (CRI) that was granted to CHD through ODH. CRI funding recipients have agreed year-over-year to support the position housed at Hamilton County Health by paying a share of the salary, per capita.</p> <p>Dr. Edward Herzig asked Mr. Dunham to confirm that these funds are not for supplies. Mr. Dunham confirmed, saying the coordinator assists CHD with deliverables, but no equipment.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p>	<p><b>Motion:</b> Young <b>Second:</b> Mussman <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Herzig <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH information: Jun. 27, 2023</b></p>	<p><b>The Ohio State University (Government Resource Center) – 35x10576</b> Dr. Mussman shared information about this partnership with The Ohio State University (OSU) where CHD will participate in a quality improvement collaborative on hypertension. CHD will provide data, receiving analysis and quality improvement mentorship for staff in return. Benefits to the department include further improving care of hypertension in patients, increased education and engagement of staff and a new partnership with OSU.</p>	



	<p>Dr. Herzig asked what kind of analysis is provided. Dr. Mussman explained they will provide CHD with process control charts and help identify failure causes. The information will be sent directly from the Electronic Medical Record (EMR) without Protected Health Information.</p> <p><b>ConferMED, P.C. – 35x10565</b>  Dr. Mussman explained that this contract allows for telehealth subspecialty consultations for patients with difficult to control diabetes. CHD sees a drop-off in the number of people referred to endocrinology and the number of people who actually go, and this contract seeks to improve that gap.</p> <p><b>Ohio Environmental Protection Agency (OEPA) – 35x10574</b>  Mr. Young provided context for this grant in its fifth year, which provides \$11,763.78 for CHD’s Mosquito Surveillance and Control Program. This program is primarily for West Nile Virus, but also enables analysis of the types of mosquitos in the area and surveillance of emerging diseases. A seasonal employee will trap, count, and package mosquitos for testing.</p> <p>Dr. Herzig asked if the amount in the contract is only for one year. Mr. Young confirmed the amount is for one year, but this grant is ongoing, year-over-year, and he does not anticipate any major changes.</p> <p><b>Hamilton County Public Health – 45x10578</b>  Mr. John Dunham explained that this is the second offering from the U.S. Department of Homeland Security (DHS) Office of Countering Weapons of Mass Destruction (CWMD)’s BioWatch program. CHD received initial funds earlier in the spring, and now they have offered more. The funds are for activities that CHD performs for the local BioWatch Advisory Committee.</p>	
<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the financials through May 2023, comparing them to last year’s numbers through May 2022.</p> <p>First, Mr. Menkhaus highlighted the revenue category 8736-Medicaid. CHD received Medicaid Maximization in the amount of \$5.2 million early in May. The \$16.5 million showing in the row includes two maximization payments because the FY ’22 payment was received this year. He explained that for a better comparison, you can imagine last year’s amount of \$4.8 million carried over to the prior column. That would put a truer comparison at \$12 million in FY ’23 versus \$9 million in FY ’22.</p> <p><b>Revenues:</b></p> <ul style="list-style-type: none"> <li>• 8239-Tattoo/Body is up because of the tattoo convention that was held for the first time since the start of the COVID-19 pandemic.</li> <li>• 8563-School Nurse Salaries are up 30% due to the timing of the invoices and payments.</li> <li>• 8733-Self-Pay Patient revenue is down about 19%; this figure may be impacted by a change in the third-party billing specialists’ platform. The accounts receivable is further out than usual, which is likely negatively impacting the figure. 8734-Medicare revenue is up 20%. 8737-Private Pay Insurance is down 13.73%, potentially tied also to the</li> </ul>	

	<p>change in the OCHIN billing system platform. That may level out in the months to come. 8738-Medicaid Managed Care is relatively flat.</p> <ul style="list-style-type: none"> <li>• 8932-Prior Year Reimbursement figure will also throw off the year-over-year comparison: \$1.286 million. This is money that was due to CHD for reimbursement from the previous year. Most of it is FEMA reimbursement and some is from the Lead Program. Placing this figure in the FY '22 column would provide a more accurate comparison.</li> <li>• With about \$7 million for FY '22 received in FY '23, a better comparison of Total Revenue would be \$61 million in FY '23 vs. \$59 million in FY '22.</li> </ul> <p><b>Expenses:</b></p> <ul style="list-style-type: none"> <li>• 71-Personnel has increased 1.85%, which is less than expected due to significantly lower overtime expenses in FY '23.</li> <li>• 72-Contractual is up 6% due to service contracts (ex. security services).</li> <li>• 73-Material is down 12% because FY '22 required more materials to address the COVID-19 pandemic.</li> <li>• 74-Fixed Cost increase of 32.34% is almost entirely due to a single contract with Talbert House. A grant program with them provides additional revenues, but also increased expenses.</li> <li>• 76-Property expenses significantly increased (226.18%) due to projects at Price Hill and Bobbie Sterne Health Centers.</li> </ul> <p><b>Net Gain:</b> \$13.4 million before capital funds transfer, \$19.6 million after.</p> <p>Mr. Brown asked if the Medicaid Maximation funds were earmarked for the health centers. Mr. Menkhaus confirmed that health center revenues go directly to the health centers. In response to his next question, Mr. Menkhaus explained that the funds will not time out or go back into the General Fund. Mr. Young inquired about the 8249-Food, NOC category. Mr. Menkhaus responded that is, "Not Otherwise Classified." Dr. Herzig asked if the fluctuations in the timing of payments affected the budget and Mr. Menkhaus replied that it did not.</p>	
<b>Review Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 05:35 p.m.

Next Meeting: **Tuesday, July 18, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/ljnCFvUuso/>

Board of Health Finance Committee Roll Calls for June 20, 2023:

	Roll Call	Minutes	Jensen Partners – 35x10573	EyeMed Vision Care – 45x10580	Ohio Department of Commerce – 45x10575	Ohio Department of Health – 45x10582	Hamilton County General Health District – Cities Readiness Initiative – 35x10511
<b>Dr. Amar Bhati</b>	-	-	-	-	-	-	-
<b>Robert Brown</b>	P	MY	Y	Y	Y	Y	2Y
<b>Tim Collier</b>	P	2Y	2Y	Y	Y	Y	Y
<b>Dr. Joe Hackworth</b>	-	-	-	-	-	-	-
<b>Dr. Edward Herzig</b>	P	A	MY	2Y	Y	2Y	Y
<b>Mark Menkhaus, Jr.</b>	P	Y	Y	Y	Y	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	P	Y	Y	Y	2Y	Y	Y
<b>Joyce Tate</b>	-	-	-	-	-	-	-
<b>Ashlee Young</b>	P	Y	Y	MY	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Michelle Daniels, John Dunham, Dr. Geneva Goode, Dr. Camille Jones, Ashanti Salter, Lauren Thamann-Raines and Antonio Young.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, May 16, 2023 Finance Committee meeting to order at 5:01 p.m.

**Roll Call**

**Members present:** Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus, Jr., Commissioner Dr. Grant Mussman, Joyce Tate and Ashlee Young.

Topic	Discussion	Action/Motion
<p><b>Approval of Minutes</b></p>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the April meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approve the minutes from April 18, 2023.</p>	<p><b>Motion:</b> Collier  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH approval: May 23, 2023</b></p>	<p>The Chair began reviewing the contract going to BOH for approval.</p> <p><b>Ohio Department of Health – 35x10570</b>            Dr. Grant Mussman explained that Cincinnati Health Department (CHD) recently discovered they were not part of the Ohio Department of Health’s (ODH) Breast &amp; Cervical Cancer Project (BCCP). This program provides funding for CHD to conduct preventive cancer screens on patients who are underinsured. CHD was already doing this work but will now be able to bill ODH for it if they are underinsured and CHD does not charge the individual.</p> <p>In response to a question, Dr. Mussman provided examples of the screenings: PAP smears, colposcopy.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Ohio Association of Community Health Centers – 35x10571</b>            Ms. Joyce Tate explained this contract makes available value-based payment arrangements with third party payors. They are negotiating with managed care companies and CHD can participate under the messenger model (CareSource). Under this contract, CHD agrees to provide Covered Services and to share clinical outcomes data. There are no downside risks involved in this arrangement. We will get paid for exceeding performance or at a minimum meeting clinical metrics.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Greater Cincinnati Behavioral Health Services (GCBHS) – 15x10466 – 3rd Amendment</b>            Dr. Maryse Amin provided context for this grant amendment, which will continue CHD’s work with Greater Cincinnati Behavioral Health Services (GCBHS) for the ARC Pilot. CHD has extended the ARC pilot; this contract will also extend the City of Cincinnati Primary Care (CCPC) support that GCBHS was providing.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>

	<p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p> <p><b>Ohio Department of Health – 45x10572</b>  Mr. John Dunham explained this is a continuation grant that is year-over-year. The grant is meant to improve CHD’s preparedness and planning for public health emergencies. The deliverables are built upon work done over the prior year.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH information: May 23, 2023</b></p>	<p>The Chair began reviewing the contract going to BOH for information.</p> <p><b>UC Medical Center, LLC (UC College of Medicine) - 35x10568</b>  Dr. Denise Saker explained that this is a program letter of agreement between UC College of Medicine Office of Graduate Medical Education and CHD to provide clinical education experience for young doctor residents focusing on poverty, justice and health. The benefit for CHD is in teaching young doctors about critical social determinants of health, exposing young doctors to this field and potentially enticing them to come and work for the City.</p> <p><b>Lee &amp; Associates, LLC - 35x10567</b>  Ms. Tate explained that CHD is having a kickoff event on Saturday, May 20, 2023, at the Ambrose Health Center. This contract is with Lee &amp; Associates, LLC for use of the parking lot for setup and activities.</p> <p>Ms. Young inquired about the event, and Ms. Tate responded that this is an opportunity for CCPC to show off Ambrose and provide education to the community. There will be games/activities and the 513-relief bus will be there. Dr. Mussman commented that the staff at Ambrose have done a wonderful job engaging the community. Word of mouth is some of the most effective marketing tools available for health centers to overcome barriers of trust. Dr. Mussman commends CCPC leadership for making an effort to reach out to communities and build relationships.</p> <p><b>The Health Collaborative - 35x10569</b>  Dr. Mussman shared the context for this grant. During COVID-19, CHD was able to get a lot of data about COVID hospitalization and share it between the health care delivery system and the public health system. When it became apparent that the COVID emergency would end, regional health commissioners began meeting with The Health Collaborative to discuss what it would look like for health departments to have information critical to public health from the information exchange in the event of an emergency, without having to wait for the Federal government to declare an emergency. This contract lays the groundwork for this relationship. Any information CHD received would be deidentified and collated, but local health departments in the region would still have to have agreements stating the reason for accessing this data would be a clear and present danger to public health. CHD would not be sending any information through this agreement.</p>	

	<p><b>UC College of Medicine - 35x10546</b></p> <p>Dr. Amin explained this agreement with UC College of Medicine would allow medical students to work on a project for 8 weeks during the summer to learn a little more about public health and career paths in this area. These students would be compensated for that internship opportunity.</p>	
<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the numbers through April 2023, comparing them to the numbers last year through April 2022.</p> <p>The date after which FEMA will no longer reimburse overtime related to COVID-19 has passed (May 11, 2023); Finance is still waiting to hear about the deadline for submissions for reimbursement. CHD also received the Medicaid Maximization payment for FY '22: \$5.2 million, the highest so far. This does not show in the April statement but will be in next months. ● <b>Total revenue</b> so far is \$53.7 million to date compared to \$48.8 million in 2022 – a 10% increase. Most of the revenue categories have followed a trend recently, so Mr. Menkhaus only went into detail on the patient revenue categories. 8734-Medicare is up almost 20% and 8738-Medicaid is up 105%; taking away the \$4.8 million from Medicaid Maximization, CHD would be up by about 13%. 8733-Self-pay patient revenues are down 17%, 8737-private insurance is down 17%, and 8738-Medicaid Managed Care revenues are only up 1.75%. Mr. Menkhaus is keeping an eye on the 8733-Self-pay patient revenues because they have been down for most of the year, recently flattening out and now are down again. Extended eligibility for Medicaid will be coming to an end, so Finance will watch to see how the Medicaid revenues vary and if they see a commensurate change in the self-pay patients. ● <b>Expenses</b> are at \$48.5 million, compared to \$47.9 million last year – only up 1%. 71-Personnel expenses are up 1.5% and there was a small increase in 75-Fringes (0.25%). Property expenses are way up due to ongoing projects at Price Hill and Bobbie Stern health centers. Material costs are down due to the timing of invoices. Contractual costs have to do with service charges being up year-over-year. Total available is \$11.4 million compared to \$1.3 million last year – significantly up.</p> <p>Dr. Herzig asked if Mr. Menkhaus knew whether patient volumes were increasing. Mr. Menkhaus responded that finance has been looking at the Patient Mix, and they know that due to some changes from OCHIN, the patient mix numbers have been somewhat skewed/not as reliable over the last month or so. In terms of visits, the numbers are not up significantly. Dr. Herzig wondered where the additional funds were coming from. Mr. Menkhaus reiterated that CHD does not have reliable data on the patient mix to help compare the revenues.</p> <p>Dr. Mussman asked how much the revenue cycle affects this – if CHD’s revenue cycle becomes more efficient, do the revenues go up for a period? Mr. Menkhaus responded that this is cash-based accounting, so the revenue cycle does impact this quite a bit. He noted that CHD had good trends last year with good accounts receivable numbers. He continued to explain that whenever CHD brings in money from the last fiscal year, it will show up in the 8932-Prior year reimbursement row. CHD does not tend to carry outstanding charges. Dr. Mussman commented it was good to see the Medicaid/Medicare numbers going</p>	

	<p>up. Mr. Menkhaus explained that once the second Medicaid Maximization payment hits the finance report, the numbers will be even more inflated. Next fiscal year we will be making year-over-year comparisons that will be significantly skewed; something to keep in mind.</p> <p>Mr. Brown asked if CHD was doing anything to increase the patient population. Mr. Menkhaus responded that the Enhancing COVID Vaccinations (ECV) grant from HRSA was extended, so CHD has more time to spend the dollars on marketing vaccines and health centers. Mr. Brown asked if CHD stimulates demand for services, do we have the demand to serve it. Dr. Mussman answered that the Third Next Available appointment availability has been very tight. Dr. Saker has been doing a great job of recruiting nurse practitioners and pediatricians, but there is a demand for services that we are unable to meet. Sometimes it is not just staffing, but also space that limits the amount of services CHD can provide in a day. CHD is working on changing some position specifications to increase pay rates and clarify positions to hopefully make them more attractive. Dr. Saker offered to send the CCPC report to the committee – hearing interest expressed, Dr. Saker agreed to send Ms. Hannah Back the report to distribute to the Committee.</p>	
<b>Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 05:28 p.m.

Next Meeting: **Tuesday, June 20, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: [https://fb.watch/kA\\_zN8WWAj/](https://fb.watch/kA_zN8WWAj/)

Board of Health Finance Committee Roll Calls for May 16, 2023:

	Roll Call	Minutes	Ohio Department of Health – 35x10570	Ohio Association of Community Health Centers – 35x10571	Greater Cincinnati Behavioral Health Services (GCBHS) – 15x10466 – 3rd Amendment	Ohio Department of Health – 45x10572
<b>Dr. Amar Bhati</b>	-	-	-	-	-	-
<b>Robert Brown</b>	P	Y	2Y	Y	2Y	2Y
<b>Tim Collier</b>	P	MY	Y	Y	Y	Y
<b>Dr. Joe Hackworth</b>	-	-	-	-	-	-
<b>Dr. Edward Herzig</b>	P	2Y	Y	2Y	Y	Y
<b>Mark Menkhaus, Jr.</b>	P	Y	Y	Y	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	P	Y	Y	Y	Y	Y
<b>Joyce Tate</b>	P	Y	Y	Y	Y	Y
<b>Ashlee Young</b>	P	Y	MY	MY	MY	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back, John Dunham, Dr. Camille Jones, Dr. Denise Saker and Ashanti Salter.





**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, April 18, 2023 Finance Committee meeting to order at 5:02 p.m.

**Roll Call**

**Members present:** Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus, Jr., and Ashlee Young

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the March meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approve the minutes from March 21, 2023.</p>	<p><b>Motion:</b> Brown  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH approval: Apr. 25, 2023</b>	<p>The Chair began reviewing the contract going to BOH for approval.</p> <p><b>Children’s Hospital Medical Center – 35x10566</b></p> <p>Dr. Daniels explained that this contract is to renew the agreement between Cincinnati Children’s Hospital Medical Center (CCHMC) and Cincinnati Health Department (CHD), whereby CHD will receive \$19,374.99 per month. This will allow CHD to engage four community health workers to provide home visitation services for pregnant women, reduce preterm labor, and impact the overall infant mortality rate. The term says it starts July 1, 2022; both parties have been operating under a letter of commitment since February 2022. These nurses work in CHD’s Community Nursing program, supervised by Ms. Kimberly Jackson.</p> <p>Ms. Young asked if this contract would replace the previous letter of commitment. Mr. Menkhaus responded that Ms. Jackson reached out to the contract group earlier in the month, noting that there was not a contract in place between the two entities. Ms. Jackson thought this would be a better way to allocate risk and make clear the obligations of each of the parties under the grant. The letter of commitment was a document that defined what CHD would receive and what their commitments were, but establishing a contract executed by both parties would be the risk preference for CHD and CCHMC.</p> <p>Dr. Herzig asked if the BOH Finance Subcommittee approving a contract retroactively would be a legal liability. Mr. Menkhaus responded that this grant relationship existed prior to July 2022. This is really a continuation of a grant from years ago, but the previous contract expired in 2022. Both parties at that time continued to operate only under the letter of commitment. Since Ms. Jackson brought the issue to the attention of the contract group, they believe establishing a new contract is the right way to go and are grateful to Ms. Jackson for her sharp eye when taking over the program.</p> <p>Dr. Herzig inquired specifically about the legal liability. He is concerned that during the period when the contract did not have approval, someone is still liable, and he wants to know what the city thinks about that. Mr. Menkhaus</p>	

	<p>responded that the main concerns about not having a contract in place would be that either CHD is not fulfilling their obligations under the grant and CCHMC would not be able to hold CHD to those obligations without a contract, or that CCHMC would not be providing the revenues to CHD. Mr. Menkhaus assured the committee that the agreement is in good shape now, with CHD meeting their obligations and experiencing no interruptions to the revenue stream.</p> <p>Dr. Herzig commented that we should be looking for future expiring contracts, not backwards at expired contracts. If CCHMC decided not to pay from November – January, Dr. Herzig argued that we would have no recourse. Mr. Menkhaus agreed.</p> <p>During the discussion, Ms. Young commented that what makes this situation unique is the question of what is needed, a letter of commitment versus a contract. Ms. Young wondered if there was a dollar amount threshold needed for a letter of commitment versus a contract. If this motion is to recommend starting a new contract, does the start date need to be 2022, or can the start be the present date? Mr. Collier agreed and stated that many of the relationships at the UC hospital are commitments and some are contracts. He also agreed with Dr. Herzig’s point that when a letter of commitment is being drafted, whether the commitment is appropriate or if a contract is needed should be examined at that time. Dr. Herzig asked Ms. Young to reach out to Ian Doig from Law regarding the liability involved in approving contracts with retroactive start dates.</p> <p><b>Motion:</b> That the BOH Finance Committee recommend approval.</p>	<p><b>Motion:</b> Herzig  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH information: Apr. 25, 2023</b></p>	<p>The Chair began reviewing the contract going to BOH for information.</p> <p><b>Walgreens – 45x0437 – 1st Amendment</b></p> <p>Mr. David Miller explained that this is an addition to their current contract. Walgreens is now using a central fill facility to distribute pharmaceuticals to retail outlets for patients to pick up. To comply with HRSA, we had to add the central fill pharmacy as an additional site with no additional costs incurred.</p>	
<p><b>Financial Update</b></p>	<p>Mr. Menkhaus began reviewing the numbers through March 2023, comparing them to the numbers last year through March 2022.</p> <ul style="list-style-type: none"> <li>● <b>Revenue:</b> \$49,099,355.51, a 15.52% increase from last year. A major contributing factor is the 8932-Prior Year Reimbursement category, meaning we received money this year for expenses incurred last year. These dollars were largely from FEMA with the balance coming from the lead grant. 8738-Medicaid Managed Care, 8736-Medicaid and 8734-Medicare are all up significantly; 8737-Private Pay Insurance revenues were down 16%. Comparing this to the patient mix, we are seeing increases in Medicaid patients more than any other category. With extended Medicaid eligibility ending this year, CHD will be looking very closely to see how that begins to trend down or level out. 8733-Self-Pay Patient dollars have leveled out to be almost even with last year, reversing the downward trend emerging recently. 8563-School Nurse Salaries look like they are up considerably, but Mr. Menkhaus expects this to level out as the current</li> </ul>	

	<p>number is largely due to the timing of payments. 8239-Tattoo/Body revenues are up significantly because of the convention held this year that was not held last year. ● <b>Expenses:</b> 7100-Personnel increased by 1.05%. With negotiated COLAs, the increase should be over 3% higher than in the previous year. However, due to FY22 having expensed more overtime, the percentage increase is lower. 7500-Fringes also had a corresponding decrease of .05% due to lower overtime expenses. 7200-Contractual expenses are up 4% due to bidding out contracts, service fees are higher than they used to be. 7600-Property costs are up 119% as we are starting to spend capital dollars with projects happening in Price Hill and Bobbie Stern. More projects are on the way as CHD has started the bidding process. CHD had \$400,000 removed from the Capital revenue transfer and added to the operating budget. CHD asked for this transfer to proceed with the master plan for facility renovations. The master plan pays for architects to assess our facilities and determine what needs to be repaired or remodeled, providing a strategic approach to spending the \$6 million. ● <b>Total Available</b> is 11.7 million, up 1111647.00% from last year's number.</p> <p>Dr. Herzig asked if CCPC has any way to determine how many patients received Medicaid under the expansion and might be losing it next year. He elaborated that this might help us to anticipate how the changes could affect the bottom line. Dr. Herzig then inquired if the Medicaid expansion was the main reason behind the increase in the Medicaid numbers, or if CCPC is seeing a larger patient population in general. Mr. Menkhaus responded that he does not know of a way to determine which Medicaid patients enrolled in the program due to the expanded eligibility. The Enrollment and Eligibility teams in the health centers have been engaging in a lot of communication with patients to help them understand the upcoming changes.</p> <p>Mr. Menkhaus also discussed the City's budget process. The City's Budget Office begins by providing CHD with a target for what the budget will be. CHD then budgets their expenses to those targets. Also included are funds that take in revenues from service fees, citations, etc. CHD's budget for FY24 is about \$68 million. \$20 million comes from City appropriated funds (General Fund), \$27 million will come through health center revenues, and the remaining \$20 million comes in from all the other funding sources like state or federal grants. CHD has made their recommendations to the City Manager. The City Manager provides this information to the mayor who will eventually, on May 26, 2023, provide it to City Council. The City Council takes from May 26 through the end of June to go through their process of vetting and eventually voting on the budget. Their target for approving the budget is not until June 30, 2023. Mr. Collier thanked Mr. Menkhaus for the breakdown.</p>	
<b>Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 05:21 p.m.

Next Meeting: **Tuesday, May 16, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/j-Qn0RwRBz/>

Board of Health Finance Committee Roll Calls for April 18, 2023:

	Roll Call	Minutes	Children’s Hospital Medical Center – 35x10566
<b>Dr. Amar Bhati</b>	-	-	-
<b>Robert Brown</b>	P	MY	Y
<b>Tim Collier</b>	P	Y	2Y
<b>Dr. Edward Herzig</b>	P	2Y	MY
<b>Mark Menkhaus, Jr.</b>	P	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	-	-	-
<b>Joyce Tate</b>	-	-	-
<b>Ashlee Young</b>	P	Y	Y

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back, Dr. Michelle Daniels, Dr. Camille Jones, David Miller, Angela Mullins, and Ashanti Salter.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, March 21, 2023 Finance Committee meeting to order at 5:00 p.m.

**Roll Call**

**Members present:** Robert Brown, Timothy Collier, Dr. Edward Herzig, Joyce Tate, Ashlee Young.

Topic	Discussion	Action/Motion
<p><b>Approval of Minutes</b></p>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the February meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from February 22, 2023.</p>	<p><b>Motion:</b> Herzig  <b>Second:</b> Collier  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH approval: Mar. 28, 2023</b></p>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>UC Physicians, LLC – 45x10558</b></p> <p>Dr. Grant Mussman explained this contract will build a closer relationship with the University of Cincinnati (UC) for physician services, specifically their department of International Medicine. They are hiring a new Chairperson for that section, along with two Fellows. The UC Department of Family Medicine wants the fellows to work in our health centers because of the underserved nature of CHD clientele, and so they can gain exposure to CHD’s refugee program. This contract covers services from the two fellows at 0.5 FTE each for CHD health centers. The contract is advantageous for CHD because the fellows are in Family Medicine, an area in which CHD has struggled with recruitment. This will also continue to support a close relationship with the UC Department of Family Medicine.</p> <p>In response to a question, Dr. Mussman informed the committee that the fellows would still be supervised through UC in the same way the OB/GYN women’s health staff are supervised by the UC Department of Women’s Health. Their malpractice insurance is covered by the University.</p> <p>In response to another question, Dr. Mussman explained that UC is increasingly interested in sending trainees to CHD for experience in the community. The hope is that these trainees will eventually seek employment directly through the city. There are regular collaborative meetings between UC and CHD, and Dr. Mussman is happy to include members from the Board of Health (BOH). Dr. Mitchell and Dr. Herzig are interested in attending these meetings.</p>	<p><b>Motion:</b> Brown  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>

	<p><b>Action for Smokefree Multi Unit Housing – 35x10562</b>  Ms. Tonia Smith explained that this two-year contract is a continuation of work funded by the Ohio Department of Health (ODH). This project is centered around creating a comprehensive tobacco control 5-year strategic plan. The work is overseen by the Air We Share coalition in Avondale. The hope is to eventually extend the strategy throughout the city.</p> <p>In response to a question, Ms. Smith explained that this project does not promote the early detection of lung cancer program through UC.</p> <p><b>Ohio Department of Health (ODH) – 35x10559</b>  Dr. Maryse Amin provided the background for this grant of \$15,000 from ODH to promote lead poisoning prevention. CHD has received this grant for multiple years. Typically these funds are used for social media and bus ads. The grant has been successful in helping educate the community on lead poisoning prevention and the lead remediation program.</p>	<p><b>Motion:</b> Collier  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>
<b>Financial Update</b>	<p>Ms. Debi Smith shared highlights from the 2023 financial statement through the end of February, including: ● <b>Revenue</b> totaled over \$44 million, 25% increase over prior year of over \$35 million. The increase is due, in part, to the one-time capital funds of \$6.6 million. The increase is also due to FY '21 Medicaid Maximation dollars of \$8 million that were not received in FY '22 as expected, but in FY '23. CHD also received FEMA COVID-19 reimbursement funds for January 2021 – October 2021 in this fiscal year. ● <b>Expenses</b> totaled almost \$39 million, a 6% increase from previous year. This increase is due, in part, to cost-of-living increases for union employees. The increase is also due to capital expenditure, related to the capital funds we received. ● <b>Total Net Gain</b> slightly over \$12 million, much improved from FY '22 when we had a loss of \$753k for the same period.</p> <p>Fiscal is working on the Final Adjusting Ordinance (FAO), for end of year budget adjustments. Fiscal is also working on compiling documents for the HRSA audit in the beginning of April. FEMA reimbursements for COVID end on May 11; CHD will submit the final reimbursement for July 2022 – May 2023.</p>	
<b>Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:20 p.m.

Next Meeting: **Tuesday, April 18, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/iqXOElgCsC/>

Board of Health Finance Committee Roll Calls for March 21, 2023:

	Roll Call	Minutes	UC Physicians, LLC – 45x10558	Action for Smokefree Multi Unit Housing – 35x10562	Ohio Department of Health (ODH) – 35x10559
<b>Dr. Amar Bhati</b>	-	-	-	-	-
<b>Robert Brown</b>	P	Y	MY	2Y	Y
<b>Tim Collier</b>	P	2Y	Y	MY	Y
<b>Dr. Joe Hackworth</b>	-	-	-	-	-
<b>Dr. Edward Herzig</b>	P	MY	2Y	Y	2Y
<b>Mark Menkhaus, Jr.</b>	-	-	-	-	-
<b>Health Commissioner Dr. Grant Mussman</b>	-	-	-	-	-
<b>Joyce Tate</b>	P	Y	Y	Y	Y
<b>Ashlee Young</b>	P	Y	Y	Y	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back, Dr. Michelle Daniels, Dr. Geneva Goode, Dr. Monica Mitchell, Ashanti Salter, Debi Smith, and Tonia Smith



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Wednesday, February 22, 2023 Finance Committee meeting to order at 5:00 p.m.

**Roll Call**

**Members present:** Robert Brown, Dr. Edward Herzig, Mark Menkhaus, Jr., Commissioner Dr. Grant Mussman, Joyce Tate, Ashlee Young.

Topic	Discussion	Action/Motion
<p><b>Approval of Minutes</b></p>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the January meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from January 17, 2023.</p>	<p><b>Motion:</b> Mussman  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH approval: Feb. 28, 2023</b></p>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Cincinnati Children’s Hospital Medical Center (CCHMC) – 35x10555</b>            Dr. Denise Saker explained this grant will expand pediatric behavioral health services to patients at the Price Hill Health Center. Behavioral Health Providers will be employed by CCHMC. Cincinnati Health Department (CHD) will bill, collect, and pay professional fees for providers to CCHMC. In response to a question, Dr. Saker explained that CHD has similar agreements with other organizations such as Greater Cincinnati Behavioral Health Services (GCBHS).</p> <p><b>CCHMC (Serology Study) – 25x10506 – 1st Amendment</b>            Dr. Maryse Amin provided the background of this grant amendment that would allow for the second year of CHD’s collaboration with CCHMC to conduct a COVID-19 serology study. This agreement supports the cost of a clinical research coordinator (CRC) from CCHMC. CHD makes initial contact with potential participants and asks if they are willing to have their contact information shared with CCHMC. The study involves a single study visit to the Shubert Research Clinic (SRC) at CCHMC, scheduled and conducted by the CCHMC CRC, where a blood draw is conducted by a trained phlebotomist in the SRC.</p> <p><b>Hamilton County Public Health (Dentures for Dollars Program) – 35x10544</b>            Ms. Nancy Carter explained the purpose of this grant is for Hamilton County Public Health to pay CHD the cost of the laboratory fee for removable appliances (dentures and partials, including flippers) fabricated for patients below 200% of the poverty level. CHD will submit quarterly invoices for reimbursement; there is no limit to the amount reimbursed throughout the contract term.</p>	<p><b>Motion:</b> Herzig  <b>Second:</b> Mussman  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>



	<p><b>Hamilton County General Health District (PHEP BP#4) – 35x10548</b> Mr. John Dunham provided an overview of the Public Health Emergency Preparedness (PHEP) grant from Ohio Department of Health (ODH) under the Centers for Disease Control &amp; Prevention (CDC). CHD will receive pass-through grant funds of \$136,294.26. This grant supports PHEP planning requirements through the completion of 15 service deliverables.</p> <p><b>OEPA - Household Sewage Treatment System (HSTS) Grant – 35x10553</b> Mr. Antonio Young described the Water Pollution Control Loan Fund (WPCLF) grant from the Ohio Environmental Protection Agency (OEPA), in which CHD has participated for the last two years. The grant would award CHD \$50,000 to partner with a HSTS installer to help homeowners in Cincinnati repair or replace malfunctioning systems (septic tanks). Depending on income, homeowners would only be responsible for 0%, 15%, or 50% of the total cost.</p>	<p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p> <p><b>Motion:</b> Herzig <b>Second:</b> Mussman <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH information: Feb. 28, 2023</b></p>	<p><b>Health Care Access Now, Inc. (HCAN) – 35x10550</b> Dr. Michelle Daniels explained that HCAN is a care coordination organization CHD partners with for the Community Health Worker and Community Nursing programs. HCAN has a new vendor for its software that healthcare workers use to document care pathways and other data. The new program is an update to the current software, has been vetted by internal IT as well as the City of Cincinnati Enterprise Technology Solutions (ETS) department.</p> <p><b>Xavier University – 35x10557</b> Dr. Daniels described this agreement which provides supervised public health nursing field experience for nursing students at Xavier University College of Nursing. There are no dollars associated with this agreement.</p> <p><b>Mount St. Joseph University – 35x10545</b> Dr. Daniels explained this is a renewal of an affiliation agreement between CHD and Mount St. Joseph University’s School of Health Sciences. CHD will provide supervised clinical experience for students.</p> <p><b>Cardinal Health – 15x10418 – 2nd Amendment</b> Mr. David Miller explained this amendment is for the addition of another pharmacy to the agreement. CHD occasionally adds pharmacies that are in the CVS Well Partner program. Term remains the same.</p> <p><b>Hamilton County Public Health – 35x10549</b> Mr. John Dunham shared information about this pilot program with the Department of Homeland Security (DHS) Office of Countering Weapons of Mass Destruction (CWMD). BioWatch is a nationwide system of air monitoring and detection equipment to test for a biological terror event. DHS has funded local air agencies for daily collection and transport of samples since 2004. This is the first time public health has been given funding for work done with BioWatch, including establishing the BioWatch Advisory Committee, running quarterly meetings, and developing and scheduling exercises.</p>	<p><b>No action required.</b></p>

	<p><b>Greater Cincinnati Foundation (All-In Cincinnati) – 35x10453</b> Ms. Tonia Smith explained that this was an agreement with All-In Cincinnati, a coalition applying for grant funding to address racial inequity. All-In Cincinnati did not receive the grant funds, so this agreement will not be executed.</p> <p><b>Green Umbrella – 35x10547</b> Ms. Smith described this licensing use agreement through Green Umbrella, in which CHD is invited to join the Feed Our Future initiative to support food access for children, led by Cuyahoga County Health Department. This agreement will allow CHD to use licensed materials related to food education.</p> <p><b>OCHIN – 35x10551</b> Mr. Mark Menkhaus, Jr. explained that OCHIN is our third-party billing and collections agency. CHD will receive \$2,500 from OCHIN in exchange for participation in the Identifying Essential and Frontline Workers Using Structured Work Information Project. OCHIN will have access to CHD’s meta-data from Epic for the study. No personal health information will be collected.</p>	
<b>Financial Update</b>	<p>Mr. Menkhaus shared highlights from the 2023 financial statement through January, including: ● \$134,406 in overtime for Jan. 2023, compared to \$600,922 in Jan. 2022. \$27,000 of Jan. 2023 overtime was related to COVID-19, some of which is still reimbursable through FEMA; reimbursement will end on May 11, 2023. ● Total Revenue and Expenses are up from 2022: Revenue through Jan. 2023 is \$39.9 million compared to \$31.4 million; expenses are \$34.2 million compared to \$32.1 million for Jan. 2022. ● No major changes to revenue report from last month. ● Increase in Expenses: Three pay periods in January, causing increase in Personnel and Fringes. Contractual expenses are 11.6% higher and Materials are up by 19.6%. CHD received a \$400,000 vendor refund last fiscal year, making 2022 look lower. CHD was also waiting for invoices from pharmaceutical supplier Cardinal Health; now catching up with paying invoices, so seeing a surge in Material expenses is good. Property expenses are up 225% because of capital money going back into clinics. ● Total Available is \$12.2 million, compared to \$175,407.80 in the red last year.</p> <p>In response to a question, Mr. Menkhaus explained that the end of FEMA’s COVID-19 reimbursement program will largely affect personnel reimbursement for overtime, which had already been trending down. Dr. Mussman added that the end of FEMA reimbursement will also impact our ability to partner with other organizations for vaccination drives.</p> <p>In response to another question, Mr. Menkhaus explained that CHD received funds for the Enhancing COVID Vaccination program and is now issuing purchase orders for deliverables like billboard and bus advertisements promoting COVID-19 vaccines.</p>	
<b>Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:34 p.m.

Next Meeting: **Tuesday, March 21, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/iT9SfTi6KY/>

Board of Health Finance Committee Roll Calls for February 22, 2023:

	Roll Call	Minutes	Cincinnati Children's Hospital Medical Center (CCHMC) – 35x10555	Children's Hospital Medical Center (Serology Study) – 25x10506 – 1st Amendment	Hamilton County Public Health (Dentures for Dollars Program) – 35x10544	Hamilton County General Health District (PHEP BP#4) – 35x10548	OEPA - Household Sewage Treatment System (HSTS) Grant – 35x10553
<b>Dr. Amar Bhati</b>	-	-	-	-	-	-	-
<b>Robert Brown</b>	P	Y	Y	Y	Y	2Y	Y
<b>Tim Collier</b>	-	-	-	-	-	-	-
<b>Dr. Joe Hackworth</b>	-	-	-	-	-	-	-
<b>Dr. Edward Herzig</b>	P	2Y	MY	2Y	2Y	Y	MY
<b>Mark Menkhaus, Jr.</b>	P	Y	Y	Y	Y	Y	Y
<b>Commissioner Dr. Grant Mussman</b>	P	MY	2Y	Y	Y	Y	2Y
<b>Joyce Tate</b>	P	Y	Y	Y	Y	Y	Y
<b>Ashlee Young</b>	MP	Y	Y	MY	MY	MY	Y

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Jill Byrd, Nancy Carter, Dr. Michelle Daniels, John Dunham, Dr. Geneva Goode, Dr. Camille Jones, David Miller, Dr. Monica Mitchell, Lauren Thamann-Raines, Dr. Denise Saker, Ashanti Salter, Tonia Smith, Antonio Young, and Hannah Back.



**City of Cincinnati Board of Health Finance Committee**

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, January 17, 2023 Finance Committee meeting to order at 5:07 p.m.

**Roll Call**

**Members present:** Ashlee Young, Dr. Edward Herzig, Robert Brown, Dr. Grant Mussman, Mark Menkhaus Jr.

Topic	Discussion	Action/Motion
<p><b>Approval of Minutes</b></p>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the November meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from November 22, 2022.</p>	<p><b>Motion:</b> Brown  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH meeting: Jan. 24, 2023</b></p>	<p>The Chair began reviewing contracts going to BOH for information and approval.</p> <p><b>OCHIN Inc. - 35x10537</b>            Dr. Mussman explained that OCHIN is Cincinnati Health Department’s (CHD) Epic vendor. This is a contract to receive \$10,000 for participation in a quality improvement (QI) project funded by the American Heart Association through the Million Hearts Grant. QI activities will include distributing home blood pressure cuffs to African American males with hypertension. There is also a medication titration component with pharmacy.  <u>No action required.</u></p> <p><b>Cincinnati Children’s Health Vine, LLC – 35x10542</b>            Dr. Mussman explained that Health Vine is the Accountable Care Organization run by Cincinnati Children’s. Health Vine receives funds from insurance companies when patients in a large area get healthier, so they are incentivized to help practices demonstrate improved outcomes. This is a contract for CHD to receive performance-based funds for each patient meeting specific measures. In response to a question, Dr. Mussman added that the performance measures include Well Visits, vaccine compliance, and lead tests.</p> <p><b>The Regents of the University of California - 25x10510 – 1st Amendment</b>            Dr. Goode provided background for this grant with the University of California – San Francisco’s Reproductive Health &amp; Wellness program. CHD receives funds for participating in their research on patient-centered care. CHD patients fill out a 4-5 question survey regarding the clinical services they received. Surveys contain no Protected Health Information (PHI) and are sent back to the University of California for study. In response to a question, Mr. Menkhaus confirmed 2023 is CHD’s second year of participation.  <u>No action required.</u></p> <p><b>MPH Practicum Agreement – Angie Hartman – 35x10540</b>            Ms. Thamann-Raines explained that this agreement is a collaboration between CHD and a student conducting her master’s degree capstone project. The project</p>	<p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>

	<p>goal is to improve consent rates in School-Based Health Centers (SBHC), with Ms. Hartman developing standard operating procedures for staff. The estimated time frame is eight weeks, with 1-2 hours per week for project meetings. <u>No action required.</u></p> <p><b>Ohio Department of Health Wastewater Monitoring Network - 35x10536</b> Dr. Amin explained that CHD will receive funding from the Ohio Department of Health (ODH) to support a project with the Metropolitan Sewer District (MSD). This project will conduct wastewater sampling from sub-sewer sheds for COVID-19. Larger samples are already being collected from the four major water treatment plants, but this project will target specific neighborhoods with high and low vaccination dates. <u>No action required.</u></p> <p><b>Greater Cincinnati Behavioral Health Services (GCHBS) - 15x10466 - 2nd Amendment</b> Dr. Amin provided the context that this contract is already in place, and CHD is requesting an extension until the end of June 2023. GCBHS is supporting Alternative Responses to Crisis, a pilot program to provide behavioral health services out in the field. CHD is participating in collaboration with the Emergency Communications Center (ECC). In response to a question, Dr. Amin further explained the goal of this program is to divert lower acuity calls coming into the 911 call center including substance abuse support, domestic disturbance, or anything else where police/EMS may not be required.</p> <p><b>Susan Tilgner - 35x10539</b> Dr. Amin explained that Ms. Tilgner has served as CHD’s Interim Accreditation Coordinator for the past 18 months. Ms. Sonya Williams has been hired to serve permanently in the position; this contract will allow Ms. Tilgner to continue providing training and support during the transition. In response to a question, Dr. Amin clarified that the contract is for one year, but the bulk of the transition will be complete by June 2023.</p> <p><b>LV23 Subrecipient Agreement - 35x10538</b> Ms. Wright provided background for this grant awarded through ODH for COVID-19 detection and mitigation in congregate living facilities. CHD is working with the subgrantee Talbert House. This agreement will allow for designated staff in high-risk congregate facilities, reducing the COVID burden on regular staff. In response to a question, Ms. Wright further explained that while the agreement is still going through legal for approval, epidemiology has begun tracking activities. Talbert House will be able to backdate invoices to November 1, 2022, once the contracts are executed.</p> <p><b>CF23 Subrecipient Agreement - 35x10534</b> Ms. Wright described this grant as having the same purpose of COVID-19 detection and mitigation, but in confinement centers. CHD will be working with the three jails in their jurisdiction. In response to a question, Ms. Wright explained that any healthcare facility receiving Medicare or Medicaid funds is required to have vaccination protocols. In the jails, only nursing and clinical staff are considered healthcare providers, and many of these positions are</p>	<p><b>Motion:</b> Young <b>Second:</b> Herzig <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Brown <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Herzig <b>Action:</b> Pass</p> <p><b>Motion:</b> Young <b>Second:</b> Herzig <b>Action:</b> Pass</p>
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	<p>contracted. As such, Ms. Wright is not familiar with vaccination protocols for the jails, but CHD continues to encourage everyone to be vaccinated and provides resources to staff, including vaccination pods at River City Correctional Facility. Long-COVID is not within the scope of this effort.</p> <p><b>NACCHO (HAI/AR Project)</b>  Ms. Wright provided an overview of the grant from NACCHO to support workforce development regarding antimicrobial resistance. Cincinnati is currently experiencing an increase in Candida auris cases. This grant will help CHD build capacity and support the development of a plan in alignment with the Centers for Disease Control &amp; Prevention’s (CDC) Antimicrobial Resistance Plan. Most of the funds will be used to hire temporary staff to support the Communicable Disease Unit (CDU) and their ongoing investigations. Mr. Menkhaus clarified that since we do not have a contract from NACCHO yet, approval is requested in substantially the same form as the grant application, with consideration that Law may require minor revisions to the drafted terms.</p> <p><b>CVS Pharmacy, Inc. - 25x10512– 1st Amendment</b>  Mr. Menkhaus provided background for the amendment in Mr. Miller’s absence. CVS is a contract pharmacy for CHD providing 340b pricing to patients. The first amendment to this contract eliminates three locations that have closed. The terms of the contract remain the same.</p>	<p><b>Motion:</b> Young  <b>Second:</b> Brown  <b>Action:</b> Pass</p> <p><b>Motion:</b> Young  <b>Second:</b> Herzig  <b>Action:</b> Pass</p>
<b>Financial Update</b>	<p>Mr. Menkhaus explained that the financial books were closed for Dec. 2022 earlier today; he will present those numbers to BOH on Jan. 24, 2023. Mr. Menkhaus shared highlights from the 2022 financial statement through November, including: • \$110,000 in overtime compared to \$401,000 last year, an almost 75% decrease. Much of the overtime hours were related to COVID-19 and Monkeypox. The City of Cincinnati has submitted COVID-19 costs to the Federal Emergency Management Agency (FEMA) for reimbursement; CHD should receive \$1.5 million. • Expanding COVID Vaccination (ECV) Grant will provide \$441,000 for vaccine promotion and education, including incentives. • Total available funds of \$13 million, a drastic increase from last year’s \$973,000. This amount includes \$6.6 million in capital money designated for deferred maintenance. • Revenue is \$29.5 million, up from \$23.5 million last year. • Expenses remained mostly flat. Property and Contractual expenses will increase as CHD begins deferred maintenance projects with capital money.</p>	
<b>Review Action Items</b>	No action items.	
<b>Public Comment</b>	Ms. Back stated that as of 5:00 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:42 p.m.

Next Meeting: **Wednesday, February 22, 2023, 5:00 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/i88fLb3Upe/>

Board of Health Finance Committee Roll Calls for January 17, 2023:

	Roll Call	Minutes	Cincinnati Children's Health Vine, LLC – 35x10542	Greater Cincinnati Behavioral Health Services (GCHBS) - 15x10466-2nd Amendment	Susan Tilgner - 35x10539	LV23 Subrecipient Agreement - 35x10538	CF23 Subrecipient Agreement - 35x10534	NACCHO (HAI/AR Project)	CVS Pharmacy, Inc. - 25x10512–1st Amendment
Ashlee Young	MP	Y	MY	MY	MY	MY	MY	MY	MY
Dr. Edward Herzig	P	2Y	2Y	2Y	Y	2Y	2Y	Y	2Y
Dr. Amar Bhati	-	-	-	-	-	-	-	-	-
Dr. Joe Hackworth	-	-	-	-	-	-	-	-	-
Tim Collier	-	-	-	-	-	-	-	-	-
Robert Brown	P	MY	Y	Y	2Y	Y	Y	2Y	Y
Interim Commissioner Dr. Grant Mussman	P	Y	Y	Y	Y	Y	Y	Y	Y
Mark Menkhaus Jr.	P	Y	Y	Y	Y	Y	Y	Y	Y
Joyce Tate	-	-	-	-	-	-	-	-	-

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Ashanti Salter, Dr. Maryse Amin, Dr. Geneva Goode, Jill Byrd, Lauren Thamann-Raines, Kimberly Wright, and Hannah Back.